

# 16-19 Bursary - Application Form 2025-26



Student should complete each of the following sections:

- Section 1. Details of Applicant
- Section 2. Details of Provider and Course
- Section 3. Bursary Type
- Section 4. Evidence
- Section 5. Use of Funding
- Section 6. Declaration by Applicant
- Section 7. Bank Account Details

The required evidence should be attached at the back of the application form.

## Section 1: Details of Applicant

*This should be the student's details.*

Name		Date of Birth	
Home Address			
Post Code			
Email Address			
Mobile Number			

## Section 2: Details of Course

*Please list the subjects you are taking.*

Programme of Study	
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## Section 3: Bursary Type

*Please tick which category of bursary you are applying for – see guidance for more details.*

Vulnerable Bursary	
Discretionary Bursary	

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Tier 1 – Student with Free School Meals	
Tier 2 – Household Income under £20,000	
Tier 3 – Household Income between £20,000 - £25,000	
Exceptional Circumstances – Please attach written information	

#### Section 4: Evidence

Please tick to indicate which supporting evidence is attached to the application. Evidence should include the entire document and be dated within the last 6 months.

##### Vulnerable Bursary

In care as a Looked After Child or a Care Leaver – Letter from Local Authority	
Universal Credit in student's name	
Income Support (IS) in student's name	
Disability Living Allowance or Personal Independence Payment <b>And</b> Employment and Support Allowance or Universal Credit	

##### Discretionary Bursary

	Parent or Carer 1	Parent or Carer 2 (if living in the same household)
Name		
Gross Annual Salary		
Annual Benefit Income		

Total Gross Annual Household Income	
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Tax Credit Award Notice 2023/2024	
Tax Credit Award Review 2023	
Universal Credit	
Employment Support Allowance (ESA)	
Income Support (IS)	
Job Seekers (JSA)	
Guaranteed State Pension	
Self-Employment Tax Return	
If you do not have any of the above evidence but believe your gross household income to be below the £25,000 per year, please evidence this by including copies of your most recent payslips all earnings in the household covering the last 3 consecutive months.	

## Section 5: Use of Funding

Please provide details of the financial support required including costs.

Course specific equipment	
Transport	
Essential trips and visits	

## Section 6: Declaration by Applicant

"I confirm that the information I have provided in this application is correct to the best of my knowledge, and that I understand that I must notify Comberton Sixth Form of any change of circumstance which may affect my entitlement to a bursary payment.

I understand that if I leave before the completion of my programme of study or my attendance drops below 90%, that I may be required to repay all or part of the amount paid to me under the 16-19 Bursary Fund."

Student Signature		Date	
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## Section 7: Bank Account Details

In order for us to pay the bursary award into bank accounts please provide students bank details.

Name of Bank/Building Society																	
Account Holder Name																	
Sort Code			-			-		Account No.									

## Section 8: Confirmation by College

For completion by the college only.

- I confirm that this applicant meets the residency and eligibility criteria under which a bursary may be paid.
- I confirm that this applicant is enrolled on a programme of study under which a bursary may be paid.
- I confirm that the expenditure detailed in Section 4 is relevant and appropriate for the programme of study.

Signature		Date	
Name	Sarah Thomas		
Position	Deputy Head of Sixth Form		

College Stamp: